

MEETING MINUTES
GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY BOARD
April 25, 2018

A quorum being present and in accordance with notice being duly given, Chair Koorndyk called the meeting of the full Authority Board to order on April 25, 2018 at 8:30 a.m.

Board Members Present: Dan Koorndyk, Roger Morgan, David Slikkers, Floyd Wilson, Jr., Ted Vonk, Birgit Klohs, and Steve Heacock - 6

Absent:

Also Present:

Jim Gill – President & Chief Executive Officer
Bob Buchanan – Airport Attorney
Brian Picardat – Vice President and Chief Financial Officer
Alex Peric – Vice President and COO
Lisa Carr – Director of Operations
Lisa Belt – Human Resources Director
Dianne Brady-Peters – Office Administrator
Robert Wilson – Maintenance Manager
Matt Zeilstra - Controller
Rick Aro – Police Chief
Mary Kay Shaver - Varnum
Dan Villalobos - Ground Transportation Supervisor
Casey Ries – Facilities Director
Bruce Applebach – Operations Manager
J.J. Swain – IT Manager
Tom Cizauskas – Purchasing Manager
Lisa Verhil – Experience Grand Rapids
Sharon Townsend – Grand Valley State University
Susan Sherman – Marketing Coordinator
Alicia Roberts – Marketing Coordinator
Moe Khattak – Business Analyst
Ryan Schaner – Engineering Technician
Spencer Gillette - Steven Baldwin Associates
Bruce Temple – L3
Pat Cwayna – WMAA
Meggan George – WMAA

4-1 Approval of the Agenda

Mr. Vonk added E5 Ventures, LLC – Corporate Hangar Agreement to the Agenda. The agenda was approved and adopted with this addition.

4-2 Public Comment

4-3 Presentation

- Pat Cwayna and Meggan George presented an update on the West Michigan Aviation Academy to the Board.

4-4 **Consent Agenda**

- a) Approval of Authority Board Minutes – March 28, 2018
- b) **Resolution 18-6:** Parking Garage Level 1 Maintenance
- c) **Resolution 18-9:** Storage, Backup, Disaster Recovery
- d) Travel
- e) Reports
 - Project/Construction Report
 - Public Safety and Operations Report
 - Aviation Activity Report
 - Financial Statements
- f) Expense Summary

Motion by Mr. Slikkers, supported by Mr. Wilson, that Consent Agenda items a-f be approved. Motion carried.

4-5 **Resolution 18-7:** Cell Phone and TNC Vehicle Area – Design and Construction

Motion by Mr. Morgan, supported by Mr. Slikkers, to approve the Cell Phone and TNC Vehicle Area – Design and Construction. Motion carried.

4-6 **Resolution 18-8:** Authority Rules and Regulations Amendment

Motion by Mr. Morgan, supported by Mr. Heacock, to approve the Authority Rules and Regulations Amendment. Motion carried.

4-7 **Resolution 18-10:** E5 Ventures, LLC – Corporate Hangar Agreement

Motion by Mr. Heacock, supported by Mr. Slikkers, to approve E5 Ventures, LLC – Corporate Hangar Agreement. Motion carried.

4-8 **President and CEO Report**

Mr. Gill presented the President and CEO report to the Board.

4-9 **Other Business**

- The next Authority Board meeting will be on May 30, 2018 at 8:30am.
- The next Operations and Marketing Committee meeting will be on May 16, 2018 at 8:00am.

- The next Finance and Legislative Committee meeting will be on May 30, 2018 at 7:30am.

4-10 **Adjournment**

The meeting was adjourned at 9:18 a.m.

APPROVAL:



Floyd Wilson, Jr., Recording Secretary to the Board

dbp