

**MEETING MINUTES**  
**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY BOARD**  
**February 27, 2019**

A quorum being present and in accordance with notice being duly given, Chair Koorndyk called the meeting of the full Authority Board to order on February 27 at 8:30 a.m.

**Board Members Present:** Dan Koorndyk, Roger Morgan, Ted Vonk, Birgit Klohs, Floyd Wilson Jr. - 5

**Board Members Absent:** David Slikkers, Steve Heacock - 2

**Also Present:**

Bob Buchanan – Airport Attorney  
Mary Kay Shaver – Airport Attorney  
Brian Picardat – Interim President and CEO  
Alex Peric – Vice President and COO  
Lisa Belt – Human Resource Director  
Lisa Carr – Public Safety & Operations Director  
Dan Villalobos - Ground Transportation Supervisor  
Casey Ries – Engineering & Planning Director  
Moe Khattak – Business Analyst  
Laura Feigel – Executive Assistant  
JJ Swain – IT Manager  
John Baker – IT  
Roy Hawkins – Planning Engineer  
Stephen Clark – Business Development Manager  
Alicia Roberts – Marketing Coordinator  
Robert Wilson – Facility Manager  
Kevin Holmberg – Building Maintenance  
Clint Nemeth – Engineering Manager  
Tom Cizauskas – Purchasing Manager  
Matt Zielstra – Controller  
Susan Sherman – Marketing Coordinator  
Sharon Townsend – Teacher  
Brian Camp – HMS Host  
David DeBoer – Vision Air Center  
Terry Boer – Vision Air Center  
Curt Puper – REI  
Chris Reed – Avflight  
Rick Aero – Police Chief  
Matt Brown – Tower Pinkster  
Joe Moszaros – Avflight  
Garrett Hain – Avflight  
Krisha Graves – Signature  
Lisa Verhil – Experience GR  
Margie Witbeck – Executive Assistant

**Approval of the Agenda**

The agenda was approved and adopted by Mr. Vonk.

**Public Comment**

No public comment.

## **Consent Agenda**

- a) Approval of Authority Board Minutes – December 19, 2019 and January 9, 2019

### **OPERATIONS AND MARKETING COMMITTEE**

- b) Resolution 19-1: Airline Tech Reps, LLC d/b/a STS Line Maintenance Lease Agreement
- c) Resolution 19-3: On-Call Architectural Services Contract
- d) Resolution 19-4: On-Call Engineering Services Contract
- e) Resolution 19-5: Air Service Development Program Agreement –Allegiant Air for Savannah/Hilton Head International Airport route
- f) Resolution 19-6: Air Service Development Program Agreement –Allegiant Air for Nashville International Airport route
- g) Reports
- Project/Construction Report
  - Public Safety and Operations Report
  - Aviation Activity Report
  - Financial Statements

Motion by Mr. Vonk, supported by Mrs. Klohs, that Consent Agenda items a-g are approved. Motion carried.

### **Resolution 19-2: AvFlight Fixed Base Operation and Ground Lease Agreement**

Mr. Peric explained that AvFlight Corporation would like to enter into an agreement with GFIAA to provide FBO services on the east side of the airfield as a result of a public procurement process administered by GFIAA. The initial capital investment will be between \$6M and \$7M for a 30 year term with two 10-year options. He explained that the ground rent is \$.37/per square foot; which is comparable to what Signature Flight is paying now. Mr. Meszaros and Mr. Hain from AvFlight shared an overview of the company and added that that they are a part of AvFuel which has over 750 dealers.

Motion by Mr. Morgan, supported by Mr. Wilson, to approve authorizing the Interim President and Chief Executive Officer (CEO) to enter into a Fixed Base Operation Agreement inclusive of a Ground Lease Agreement between the Gerald R. Ford International Airport Authority and AvFlight Corporation. Motion carried.

### **President and CEO Report**

Mr. Picardat presented the President and CEO report to the Board.

### **Adjournment**

The meeting was adjourned at 9:04 a.m.

APPROVAL: \_\_\_\_\_  
Ted Vonk, Recording Secretary to the Board