

Gerald R. Ford International Airport Emergency Contingency Plan

The Gerald R. Ford International Airport Authority (Authority) has prepared this Emergency Contingency Plan pursuant to Section 42301 of the FAA Modernization and Reform Act of 2012.

The Authority, acting on behalf of the Gerald R. Ford International Airport Authority Board, is responsible for the administration and operation of the Gerald R. Ford International Airport.

Gerald R. Ford International Airport (GRR) includes all land, improvements, and appurtenances within the legal boundaries of the Airport as it now exists on the Airport Layout Plan and as it may hereinafter be extended, enlarged, or modified.

This plan describes how, following excessive tarmac delays and to the extent practicable, the Authority will:

- Coordinate the deplanement of passengers;
- Provide for the sharing of facilities and make gates available at the airport; and
- Provide a sterile area following excessive tarmac delays for passengers who have not yet cleared United States Customs & Border Protection (CBP).

AIRPORT/PLAN INFORMATION

Airport: Gerald R. Ford International Airport

Category: Small Hub

Operator: Gerald R. Ford International Airport Authority
Address: 5500 44th Street SE
Grand Rapids, MI 49512
Phone: 616-233-6000

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Airport Operations Section
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GENERAL

GRR has facility constraints that limit the ability to accommodate diverted flights. Specific facility constraints include but are not limited to: lack of international processing facilities, limited aircraft parking capacity, and limited gate and jet bridge capacity. Additionally, authorized ground handling personnel and fueling agents may not be available at all times. Air carriers and other aircraft operators must make advance arrangements directly with service providers to ensure availability of appropriate personnel and equipment to service their aircraft. In an effort to ensure the safe and efficient operation of the Airport and its ability to serve the civil aviation needs of the public during irregular operations events, the Authority issues NOTAMs regarding GRR's ability to accommodate diverted flights.

CONTACT INFORMATION

In the event of diversion or other irregular operations events, aircraft operators and/or servicing agents at GRR are required to notify the Authority via Airport Communications for prior coordination of diverted flights, except in the case of a declared in-flight emergency.

Airport Communications
Telephone: (616)233-6055

Airport Communications is staffed 24 hours/daily.

PLAN TO PROVIDE FOR THE DEPLANEMENT OF PASSENGERS FOLLOWING EXCESSIVE TARMAC DELAYS

The Authority does not own or operate any of the equipment needed to safely deplane passengers from air carrier aircraft and is, therefore, unable on its own to provide for the deplanement of passengers. Additionally, Authority personnel are not trained to assist in the deplanement of passengers using equipment owned or operated by air carriers or contract service providers. Air carriers, ground handlers, and FBO operators on the airport have provided the Authority with their contact information and a list of equipment, in their possession, used for the deplanement of passengers. Inclusion on the list does not guarantee its operability or availability. Requests for usage of equipment must be made directly to the equipment's owner. Approval for usage lies at the sole discretion of the equipment owner. The Authority will provide this contact information and inventory to air carriers, ground handlers, and FBO operators as soon as practicable and as requested. Requests for this information must be made through Airport Communications.

PLAN TO PROVIDE FOR THE SHARING OF FACILITIES AND MAKE GATES AVAILABLE IN AN EMERGENCY

Most passenger boarding gates at GRR are leased under preferential space agreements with air carriers and are not fully controlled by the Authority during those time periods when the tenant's usage of that gate meets the usage specified in the operating permit. The Authority will direct a tenant air carrier to accommodate another air carrier aircraft at its preferentially leased gate during those time periods when the tenant air carrier is not using, or scheduled to use, the gate. The Authority will work with tenant air carriers to make gates and other facilities available to an air carrier seeking to deplane at a gate during those time periods when the gate is not in use or not scheduled to be in use, to the maximum extent practicable. Other gates may be available for use on a per turn basis. Permission for gate usage must be coordinated with the Authority.

PLAN TO PROVIDE A STERILE AREA FOR PASSENGERS WHO HAVE NOT CLEARED UNITED STATES CUSTOMS & BORDER PROTECTION

GRR does not have international passenger processing facilities. The Authority will coordinate with local United States Customs & Border Protection (USCBP) and other appropriate agencies to identify suitable areas and procedures for establishing a temporary sterile area into which international passengers on diverted aircraft who have not cleared USCBP can be deplaned. The Authority will coordinate the deplanement of international passengers into this sterile area with local USCBP officials when it is practicable to do so.

PUBLIC ACCESS TO THE EMERGENCY CONTINGENCY PLAN

The Authority will provide notice of the availability of its emergency contingency plan on the Gerald R. Ford International Airport website: www.grr.org.

Questions regarding this plan can be directed to the Authority's Airport Operations Section.