

**MEETING MINUTES**  
**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY BOARD**  
**August 30, 2017**

A quorum being present and in accordance with notice being duly given, Chair Morgan called the meeting of the full Authority Board to order on August 30, 2017 at 8:30 a.m.

**Board Members Present:** Roger Morgan, Dan Koorndyk, Birgit Klohs, Steven Heacock, Floyd Wilson, Jr., David Slikkers and Ted Vonk – 7

**Absent:**

**Also Present:**

Jim Gill – President and Chief Executive Officer  
Bob Buchanan – Airport Attorney  
Tom Ecklund – Engineering and Facilities Director  
Brian Picardat – Vice President and Chief Financial Officer  
Tara Hernandez – Marketing and Communications Director  
Lisa Carr – Public Safety and Operations Director  
Lisa Belt – Human Resources Director  
Lisa Rauch – HR Administrator  
Mershanda LaMar – HR Specialist  
Dianne Brady-Peters – Office Administrator  
Ryan Schaner – Engineering Technician  
Robert Wilson – Maintenance Manager  
Dan Villalobos – Parking Supervisor  
Rick Aro – Police Chief  
Mary Kay Shaver – Varnum  
Spencer Gillette – Steve Baldwin & Associates  
Blake MacDonald – Steve Baldwin & Associates  
Joel Burgess – Properties Manager  
Matt Zeilstra - Controller  
Chief Aro – Police Chief  
Ryan Schaner – Engineering Technician  
Joel Burgess – Properties Manager  
Casey Ries – Engineering Manager  
Bruce Applebach – Operations Manager  
Lisa Verhill – Experience Grand Rapids  
Sharon Townsend – Grand Valley State University  
Joni Laming – Kent County Purchasing  
Stan Felder – Felder Communications  
Tom Moerdyk - Citizen

**8-1 Approval of the Agenda**

The agenda was approved and adopted.

**8-2 Public Comment**

None

8-3 **Consent Agenda**

a) Approval of Authority Board Minutes – June 28, 2017

***OPERATIONS AND MARKETING COMMITTEE RESOLUTION***

b) **Resolution 17-25:** Carl Walker, Inc. Contract Assignment

c) Travel

d) Reports

- Project/Construction Report
- Project Status Report
- Public Safety and Operations Report
- Aviation Activity Report

e) Expense Summary

Motion by Mr. Koorndyk, supported by Mr. Slikkers, that Consent Agenda items a-e be approved. Motion carried.

8-4 **Resolution 17-24:** Sand Storage Facility–Design/Build Contract

Motion by Mr. Wilson, supported by Ms. Klohs that the Sand Storage Facility – Design/Build Contract be approved. Motion carried.

8-5 **Resolution 17-26:** Gateway Transformation Sponsorship - Steelcase, Inc.

Motion by Mr. Vonk, supported by Mr. Koorndyk that the Gateway Transformation Sponsorship – Steelcase, Inc. be approved. Motion carried.

8-6 **Resolution 17-27:** Gateway Transformation Agreement - Gerald R. Ford Presidential Foundation

Motion by Mr. Vonk, supported by David Slikkers that the Gateway Transformation Agreement – Gerald R. Ford Presidential Foundation be approved. Motion carried.

8-7 **Resolution 17-28:** Gateway Transformation Memorandum of Understanding – Frey Foundation

Motion by Mr. Vonk, supported by Mr. Heacock that the Gateway Transformation Memorandum of Understanding – Frey Foundation be approved. Motion carried.

8-8 **Resolution 17-29:** Mission, Vision, and Values

Mrs. Hernandez presented a PowerPoint presentation on the process of selecting the Mission, Vision, and Values for the Airport Authority.

Motion by Mr. Morgan, supported by Ms. Klohs that the Mission, Vision, and Values be approved. Motion carried.

**8-9 President and CEO Report**

Mr. Gill presented the President and CEO report to the Board.

**Upcoming Meetings:**

- The next Operations and Marketing Committee meeting is tentatively rescheduled for Thursday, September 21, 2017 at 8:00am in the Golden Eagle Room.
- The next Finance and Legislative Committee meeting will be held on Wednesday, September 27, 2017 at 7:30am in the Golden Eagle Room.
- The next Authority Board Meeting will be held on Wednesday, September 27, 2017 8:30am in the International Room.
- The Gateway Transformation Project Ribbon Cutting will be on Wednesday, September 27, 2017 immediately following the Authority Board Meeting.

**8-10 Other Business**

**8-11 Adjournment**

The meeting was adjourned at 9:14 a.m.

APPROVAL: \_\_\_\_\_  
David Slikkers, Recording Secretary to the Board

dbp