MEETING MINUTES GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY BOARD June 28, 2017

A quorum being present and in accordance with notice being duly given, Chair Morgan called the meeting of the full Authority Board to order on June 28, 2017 at 8:30 a.m.

Board Members Present: Roger Morgan, Dan Koorndyk, Birgit Klohs, Steven Heacock, Floyd

Wilson, Jr. and Ted Vonk - 6

Absent: David Slikkers

Also Present:

Jim Gill – President and Chief Executive Officer

Bob Buchanan – Airport Attorney

Tom Ecklund – Engineering and Facilities Director

Brian Picardat – Vice President and Chief Financial Officer

Tara Hernandez – Marketing and Communications Director

Lisa Carr – Public Safety and Operations Director

Lisa Belt - Human Resources Director

Lisa Rauch – HR Administrator

Dianne Brady-Peters – Office Administrator

Ryan Schaner – Engineering Technician

Robert Wilson - Maintenance Manager

Dan Villalobos - Parking Supervisor

Rick Aro - Police Chief

Joe Dancz - Fire Chief

Joel Burgess – Properties Manager

Casey Ries - Engineering Manager

Bruce Applebach – Operations Manager

Steve Peterson – Cascade Township

Tom Moerdgh – Citizen

Stephen Blann – Rehmann

John Oliver - Citizen

Judie Miljan - BHS

Greg Heeres - BHS

Abeer Whalib - CTS Companies

Ken Kranz – FedEx

Ginny Walz – Metro Cab GR

Crystal King - Police Department

Lisa Verhill – Experience Grand Rapids

Sharon Townsend - Grand Valley State University

Joni Laming - Kent County Purchasing

Mary Kay Shaver – Varnum

6-1 Approval of the Agenda

The agenda was approved and adopted.

6-2 **Public Comment**

None

6-3 Consent Agenda

a) Approval of Authority Board Minutes – May 31, 2017

OPERATIONS AND MARKETING COMMITTEE RESOLUTIONS

- b) Resolution 17-16: MDOT Contract Amendment
- d) Resolution 17-19: Terminal Boiler Replacement
- e) Resolution 17-20: Gateway Transformation Construction Change Order No. 13
- f) Travel
- g) Reports
 - Project/Construction Report
 - Project Status Report
 - Public Safety and Operations Report
 - Aviation Activity Report
- h) Bills for Approval

Mr. Vonk requested item 6-3(c) be pulled from the Consent Agenda.

Motion by Mr. Koorndyk, supported by Mr. Vonk, that Consent Agenda items a-b, d-h be approved. Motion carried.

6-3(c) **Resolution 17-17:** Shuttle Bus Replacement

Motion by Mr. Koorndyk, supported by Mr. Vonk, to approve the Shuttle Bus Replacement. Motion carried.

6-4 **Resolution 17-22:** Receive and File the 2016 Financial

Vonk/Motion

Motion by Mr. Vonk, supported by Ms. Klohs, to Receive and File the 2016 Financial. Motion carried.

6-5 **Resolution 17-18:** Architectural/Engineering Services

Wilson/Motion

Motion by Mr. Wilson, supported by Mr. Koorndyk to approve the Architectural/Engineering Services. Motion carried.

6-6 **Resolution 17-21:** Terminal Apron Reconstruction – Engineering Agreement Amendment No. 2

Wilson/Motion

Motion by Mr. Wilson, supported by Ms. Klohs, to approve the Terminal Apron Reconstruction – Engineering Amendment No. 2. Motion carried.

6-7 **Resolution 17-23:** Authority Insurance

Vonk/Motion

Motion by Mr. Vonk, supported by Mr. Wilson, to approve Authority Insurance. Motion carried.

6-8 **President and CEO Report**

Mr. Gill presented the President and CEO report to the Board.

Upcoming Meetings

- The next Finance and Legislative Committee meeting will be held on Wednesday, July 26, 2017 at 7:30am in the Golden Eagle Room.
- The next Operations and Marketing Committee meeting will be held on Wednesday July 19, 2017 at 8:00am in the Golden Eagle Room.
- The next Airport Authority Board meeting will be held on Wednesday, July 26, 2017 at 8:30am in the International Room.

6-9 Other Business

- Mr. Hawkins presented a slideshow of the Master Plan update to the Board.
- Mr. Wilson acknowledged Ms. Kloh's award from the Economic Club for Business Person of the Year.
- Mr. Morgan noted that he had received thank you letter from Phil Johnson for his retirement gift from the board.

6-10 **Adjournment**

I	ne	meeting	was	ad	Jou	rned	at	9:24	a.m	١.
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APPROVAL:	
	David Slikkers, Recording Secretary to the Board