

**MEETING MINUTES**  
**GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY BOARD**  
**June 27, 2018**

A quorum being present and in accordance with notice being duly given, Chair Koorndyk called the meeting of the full Authority Board to order on June 27, 2018 at 8:30 a.m.

**Board Members Present:** Dan Koorndyk, David Slikkers, Floyd Wilson, Jr.,  
Ted Vonk, Steve Heacock, and Birgit Klohs – 6

**Absent:** Roger Morgan - 1

**Also Present:**

Jim Gill – President & Chief Executive Officer  
Bob Buchanan – Airport Attorney  
Brian Picardat – Vice President and Chief Financial Officer  
Alex Peric – Vice President and COO  
Lisa Carr – Director of Operations  
Lisa Belt – Human Resources Director  
Tara Hernandez – Marketing and Communications Director  
Matt Zeilstra - Controller  
Rick Aro – Police Chief  
Mike Keane – Police Sergeant  
Mary Kay Shaver - Varnum  
Dan Villalobos - Ground Transportation Supervisor  
Casey Ries – Engineering & Planning Director  
J.J. Swain – IT Manager  
Sharon Townsend – Grand Valley State University  
Moe Khattak – Business Analyst  
Roy Hawkins – Planning Engineer  
Laura Feigel – Executive Assistant  
Ethan Thuma – Airport Intern  
Lisa Rauch – HR Administrator  
Mershanda LaMar – HR Specialist  
Stan Felder – Felder Communications  
Lisa Verhil – Experience Grand Rapids  
Stephen Clark – Business Development Manager  
Susan Sherman – Communications Coordinator  
Alicia Roberts – Communications Coordinator  
Spencer Gillette – Steven Baldwin & Associates  
Ben Orange – United Airlines  
Rich Bostwick – Delta Airlines  
Keith Potter - MMRMA  
Scott Bolger - Gallagher  
Linn Smith – MDOT  
Jennifor Forbes – MDOT  
Stephen Blann – Rehman  
Bob Koller – C&S Companies  
Chuck Cox – Northern Jet Management  
Jeff Mishler – RS&H  
Gary Logston – RS&H  
John Oliver – Citizen

Scott Baldwin – Citizen  
Patti Baldwin – Citizen

**6-1 Approval of the Agenda**

The agenda was approved and adopted.

**6-2 Public Comment**

There was no public comment.

**6-3 Consent Agenda**

a) Approval of Authority Board Minutes – May 30, 2018

**Operations and Marketing Committee Resolutions**

b) **Resolution 18-21:** Amended and Restated Minimum Standards

**Finance and Legislative Committee Resolutions**

c) **Resolution 18-22:** Authority Insurance Renewal

d) Travel

e) Reports

- Project/Construction Report
- Public Safety and Operations Report
- Aviation Activity Report
- Financial Statements

Motion by Mr. Slikkers, supported by Mr. Vonk, that Consent Agenda items a-e be approved. Motion carried.

**6-4 Master Plan Update Presentation**

**6-5 Resolution 18-20:** Airport Master Plan Update, Adoption of Recommended Development Plan Airport Layout Plan (ALP) approval, and Exhibit A approval

Motion by Mr. Wilson, supported by Mr. Slikkers, to adopt the Gerald R. Ford International Airport Master Plan Update Recommended Development Plan, approve the resulting updated Airport Layout Plan (ALP) and FAA Exhibit A document. Motion carried.

6-6 **Resolution 18-17: Grant Offer Acceptance – Terminal Apron**

Motion by Mr. Wilson, supported by Ms. Klohs, to approve the acceptance of an Airport Improvement Program (AIP) grant offer for Terminal Apron Reconstruction. Motion carried.

6-7 **Resolution 18-18: East Parking Lot Rehabilitation – Construction Contract**

Motion by Mr. Wilson, supported by Ms. Klohs, to approve the construction contract with the responsive low bidder for the East Parking Lot Rehabilitation project. Motion carried.

6-8 **Resolution 18-19: East Parking Lot Rehabilitation – Construction Administration**

Motion by Mr. Wilson, supported by Ms. Klohs, to approve the Contract Amendment No.26 with Prein & Newhof for the construction engineering services for the East Parking Lot Rehabilitation project. Motion carried.

6-9 **Resolution 18-23: 2017 Audited Financial Statements Acceptance**

Motion by Mr. Vonk, supported by Mr. Vonk, to receive and file the 2017 Annual Financials. Motion carried.

6-10 **President and CEO Report**

Mr. Gill presented the President and CEO report to the Board and updated the Board on the PFAS investigation.

6-11 **Other Business**

Mr. Gill announced there will not be a July board meeting.

5-8 **Adjournment**

The meeting was adjourned at 9:18 a.m.

APPROVAL: \_\_\_\_\_

  
Floyd Wilson, Jr., Recording Secretary to the Board

If