

MEETING MINUTES
GERALD R. FORD INTERNATIONAL AIRPORT AUTHORITY BOARD
April 27, 2016

A quorum being present and in accordance with notice being duly given, Chair Morgan called the meeting of the full Authority Board to order on April 27, 2016 at 9:05 a.m.

Board Members Present: Roger Morgan, David Slikkers, Richard VanderMolen, Floyd Wilson, Jr., Steven Heacock, and Ted Vonk – 6

Absent: Birgit Klohs – 1

Also Present:

Brian Ryks – President and Chief Executive Officer
Phil Johnson – Senior Vice President and Chief Operating Officer
Robert Buchanan – Airport Attorney
Brian Picardat – Vice President and Chief Financial Officer
Lisa Carr, Public Safety and Operations Director
Tom Ecklund, Facilities Director
Joel Burgess – Properties Administrator
Lisa Belt – Human Resources Manager
Dan Villalobos – Ground Transportation Supervisor
Tara Hernandez – Marketing and Communications Manager
Casey Ries – Civil Engineering Manager
Lisa Rauch – Office Administrator
Roy Hawkins – Planning Engineer
Dave Wills – Police Chief
Bruce Applebach – Operations Manager
Myron Huebner – Engineering Technician
Robert Wilson – Maintenance Manager
Robert Kreps, Financial Supervisor
Spencer Gillette – Steven Baldwin Associates
Cal Brinks – Kent County Purchasing
Joni Laming – Kent County Purchasing
Jim Toth – Superior Project Services
Larry Booker – Standard Parking
Lisa Verhil – Experience Grand Rapids
Chuck Cox – Northern Jet
Jim Munslow – ATCT
Pat Cwayna – West Michigan Aviation Academy
Bob Nelesen – Prein&Newhof
Sharon Townsend – Grand Valley State University

4-1 Approval of the Agenda

The agenda was approved and adopted.

4-2 Public Comment

None

4-3 Approval of Minutes – March 30, 2016

Motion by Mr. Slikkers, supported by Mr. Wilson, to approve the minutes of March 30, 2016. Motion carried.

**4-4 Resolution 16-7:
Investment Pool Agreement with Kent County**

Motion by Mr. Heacock, supported by Mr. Wilson, to approve a Resolution authorizing the Chief Financial Officer to enter into an Investment Pool Agreement with the Kent County Treasurer for the investment of Authority funds. Motion carried.

**4-5 Resolution 16-8:
Authority Policies**

Mr. VanderMolen mentioned that going forward, mark up copies of the policies will be provided to see the changes that have been made.

Motion by Mr. Slikkers, supported by Mr. VanderMolen, to approve a Resolution adopting the following Gerald R. Ford International Airport Authority Board Policies: (1) Employee Pension/Retirement Plan - Administrative; (2) Privacy of Social Security Numbers – Administrative; (3) Conflict of Interest – Administrative; (4) Code of Ethics – Administrative; (5) Art in the Airport – Administrative; (6) Alcohol and Controlled Substance – Administrative. Motion carried.

4-6 Other Business

- Mr. Ryks thanked the Board for the privilege and honor of working as the Executive Director at the Airport over the last four years. He mentioned that when he was first looking to come here, he knew that the staff here was fantastic and there were many long-standing members, he knew the airport was in great financial condition, and he knew the Airport had an excellent reputation across the industry. Mr. Ryks recognized staff and thanked them for all of their hard work.

Other points that interested Mr. Ryks in the position were the Regional Air Alliance of West Michigan and the collaboration that was taking place with the business community which has built air service and attracted low cost carrier service. He feels that continued success will occur with the Regional Air Alliance under The Right Place.

Mr. Ryks indicated that he is grateful for his son's opportunity at the West Michigan Aviation Academy which is a fantastic school and thanked Mr. Cwayna and staff for everything they have done for his family. The Airport is receiving national recognition for the school.

Mr. Ryks mentioned that he is grateful to have a Board that has been supportive of the mission during his time at the Airport. A strategic planning retreat was held with upper management shortly after Mr. Ryks started and they came out of that meeting with three or four top priorities, and one of those priorities was the Airport Authority. The transition which will take place on July 1 is going to position the airport for continued growth and regional involvement into the future.

Mr. Ryks thanked Mr. Morgan for his support and mentioned he has been excellent to work with.

- Mr. Morgan thanked Mr. Ryks for his efforts. The Airport Authority transition process has been huge and Mr. Ryks has led the way to guide the Airport through it.

4-7 Adjournment

The meeting was adjourned at 9:15 a.m.

APPROVAL: _____
David Slikkers, Recording Secretary to the Board

lmr